

**DELEGATED RESPONSIBILITIES IN CONSULTATION WITH THE CHAIRS AND
VICE-CHAIRS OF COMMITTEES**

FUNCTION	OFFICER IN CONSULTATION WITH THE CHAIR/VICE-CHAIR
PH1 To approve freehold or leasehold disposals or acquisitions of land or interests in land not exceeding an estimated value of £150,000 per transaction.	Chief Finance Officer in consultation with the Chair and Vice-Chair of Corporate Policy and Resources Committee. (Note: for lettings granted under the Community Lettings Policy, there must also be consultation with the Chairs and Vice Chairs of Corporate Policy and Resources and Community Wellbeing and Housing Committees.)
PH2 To authorise the transfer of expenditure from one financial year to another.	Chief Executive, after consultation with the Chief Finance Officer and the Chair and Vice-Chair of Corporate Policy and Resources Committee.
PH3 To approve grants not exceeding £3000 from the Good Causes Fund.	Chief Finance Officer in consultation with the Chair and Vice-Chair of Community, Wellbeing and Housing Committee and the Ward Councillors.
PH4 The allocation of names of new streets.	The relevant Deputy Chief Executive, in consultation with Chair and Vice-Chair of Community Wellbeing & Housing Committee.
PH5 To respond to the consultations from the Local Government Association, DCLG and other Departments or other bodies which are other than routine or technical consultations.	Chief Executive or the relevant Deputy Chief Executive in consultation with the Chair and Vice-Chair of Corporate Policy and Resources Committee.
PH6 To seek and undertake works for other public bodies, such as Surrey County Council with regard to highways, in accordance with the policy established by the relevant Committee.	The relevant Deputy Chief Executive and Group Head Neighbourhood Services after consultation with the Chair and Vice-Chair of Community Wellbeing & Housing Committee.

PH7	In regard to termination on grounds of redundancy and efficiency under the Local Government (Early Termination of Employment) (Discretionary Compensation) (England and Wales) Regulations 2006 to award compensation in line with the Council's policies	Chief Executive in consultation with the Chair and Vice-Chair of Corporate Policy and Resources Committee.
PH8	Authority to make decisions/grant discretions to staff under the Local Government Pensions Scheme (Benefits, Membership and Contributions) Regulations 2007	Chief Executive in consultation with the Chair and Vice-Chair of Corporate Policy & Resources Committee.
PH9	Under Sections 30-36 of Part 4 of the Anti-Social Behaviour Act 2003, to agree to the designation of areas within the Borough where the Police could disperse groups causing intimidation.	Chief Executive in consultation with the Chair and Vice-Chair of Community Wellbeing & Housing Committee.
PH10	To issue, revoke and renew Street trading permits under the Local Government (Miscellaneous Provisions Act 1982	Senior Environmental Health Manager and Building Control in consultation with Chair and Vice-Chair of Community Wellbeing & Housing Committee.
PH11	To finalise detailed budget proposals to cover areas of funding settlement if late notification is made by the Government	Chief Finance Officer in consultation with the Chair and Vice-Chair of Corporate Policy and Resources Committee.
PH12	To implement any future changes and updates to the Council's complaints Policy and Procedure, and the Unreasonably Persistent, Vexatious or Abusive Complaints Policy	Monitoring Officer in consultation with the Chief Executive and the Chair of Corporate Policy & Resources Committee.
PH13	Suspension of Statutory Officer with immediate effect in the circumstances whereby allegations of misconduct by the Statutory Officer are such that their remaining presence at work poses a serious risk to the health and safety of others or the resources, information or reputation of the authority	In relation to the Chief Executive, the Monitoring Officer and Chief Finance Officer jointly in consultation with the Chair of the Investigating and Disciplinary Committee, or In relation to the Monitoring Officer or Chief Finance Officer, the Chief Executive in consultation with the Chair of the Investigating and Disciplinary Committee.

Delegations listed under Part 3(d)

Function	Authorised officer in consultation with Chair/Vice-Chair
1.1 To carry out responsibilities for any function which the Council has not reserved to itself or delegated to a Committee or Sub Committee in this Constitution and which Council has not authorised another officer to carry out in this Scheme of Delegation. Decisions taken in accordance with this delegation will be reported to the next available ordinary Council meeting.	Chief Executive or a Deputy Chief Executive or a Group Head in consultation with the relevant Chair and Vice-Chair.
4.1 In respect of properties leased/licensed to or by the Council: i. to agree dilapidation settlements up to £100k.	Group Head for Assets in consultation with the Chair of Commercial Assets Sub-Committee.
6.5 To agree redundancy payments under the Local Government (Early Termination of Employment) (Discretionary Compensation) (England and Wales) Regulations 2006 in cases approved by Management Team.	Chief Executive in consultation with the Leader of the Council.
7.9 To exercise all powers of the Council under sections 19-22 of the Criminal Justice and Police Act 2001 concerning closure of unlicensed premises.	Senior Environmental Health Manager (in consultation with the Chair and Vice-Chair of Licensing Committee).
9.4 To review decisions made to place items in Part II of agendas and to authorise the disclosure of such items where the reasons for confidentiality no longer apply or where it would be in the public interest to disclose of such items.	Group Head of Corporate Governance in consultation with the Leader of the Council.
12.11 To make minor amendments to the Pavement Policy.	Group Head Place, Protection and Prosperity in consultation with the Chair of the Licensing Committee.
12.14 Immediate revocation of a Hackney Carriage driver and Private Hire driver licenses in accordance with the Council's adopted procedure. Power to revoke is under section 61 Local Government (Miscellaneous	Senior Environmental Health Manager in consultation with the Chair and Vice-Chair of Licensing Committee.

Provisions) Act 1976.	
12.15 To suspend Hackney Carriage driver and Private Hire driver Licences in accordance with the Council's adopted procedure. Power to suspend is under section 61 Local Government (Miscellaneous Provisions) Act 1976.	Senior Environmental Health Manager in consultation with the Chair and Vice-Chair of Licensing Committee.